

# Statement on Separated Parents

**THE  
TRINITY  
CATHOLIC  
SCHOOL**



<b>Date Issued</b>	January 2024
<b>Governors' Committee Responsible:</b>	The Trinity Catholic School LGB
<b>Nominated Lead Member of Staff:</b>	Matt Shenton
<b>Status &amp; Review Cycle:</b>	Every 2 years
<b>Next Review Date:</b>	January 2024
<b>Author/s</b>	Matt Shenton

At The Trinity Catholic School, we recognise that while some parents may be divorced or separated, both have a right to be informed of, and involved in, their child's educational progress.

Evidence shows that after separation, children do best when those around them cooperate, provide stability, and avoid conflict. We understand that this can be difficult and parents can become estranged.

Our aim is to work with all parties to promote positive family involvement. This statement clarifies what is expected from separated parents and carers, the school and its staff.

- It is the responsibility of parents to inform the school when there is a change in the family's circumstances. We need to be kept up to date with contact details, arrangements for collecting children and emergencies.
- The information provided to school detailing whether both parents have parental responsibility, will be presumed to be correct unless a court order or original birth certificate proving otherwise is provided to the school.
- All diary dates, newsletters, and Headteacher's letters are sent via emails. Emails will be sent to both parents where they are recorded on Arbor as being the Primary Guardian and they are living at different addresses. Parents are responsible for providing a correct email address. Occasionally, paper letters are sent home with students and we expect parents to communicate these messages to each other as and when appropriate.
- We will hold one parents' evening appointment per child where both parents are welcome and we expect parents to communicate with each other regarding these arrangements. If parents are unable to do this then we expect parents to take it in turn. Unfortunately, the school is unable to offer individual appointments.
- We expect parents to liaise and communicate directly with each other in matters such as the ordering of school photographs, tickets for performances, trips and other instances.
- Both parents are entitled to receive progress reports and review their child's student records. Progress reports will be sent to the parent with whom the child resides with the expectation that he/she will share the report with the other parent. From January 2024, the school will email copies of progress reports to the non-custodial parent if a written request is submitted.

If you believe you should have received a report and have not, please contact the school office so that we can update our records and rectify the situation.

- Both parents are legally entitled to collect their child from school unless a court order is provided that states otherwise. In all cases, the school will be mindful of its safeguarding responsibilities and may use its discretion not to send a child home with a particular parent