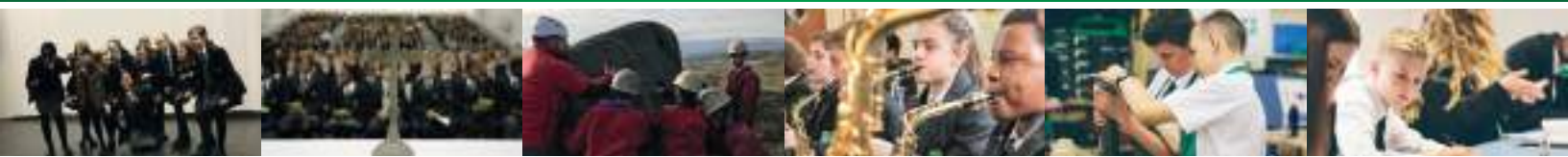


THE TRINITY CATHOLIC SCHOOL



PROSPECTUS 2020-2021

CONTENTS

This booklet presents general information about The Trinity Catholic School. We hope that parents and all new entrants to the school will enjoy reading the following pages and pay careful attention to them.

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Dear Parents

Welcome to The Trinity Catholic School.

We are all very pleased you have chosen our school for your child and we hope that they will be happy and successful here.

As a Catholic community, we are trying to live the Faith, grow in the Faith and help our young people achieve the best they can in all aspects of their schooling. There will be lots of opportunities inside school and extracurricular, so we hope you will encourage your son or daughter to get as involved as possible. We hope that the example of our teachers and other support staff as well as other pupils will encourage your sons' and daughters' development so that they eventually leave here as rounded, confident, sensible, enthusiastic and committed young people.

We will need your help in this. Our high achievement and excellent standards are based upon a consistent message given by teachers and parents regarding uniform, hairstyles, general standards of behaviour as well as commitment and effort at school. We are relentless in our pursuit of the best for your son or daughter, we want to involve you in that endeavour.

The solid support of parents over many years has helped develop this school that you have chosen for your child. I know you will help us maintain this.

I look forward to a happy and productive association over the next few years.



Mr M Shenton BEng (Hons)
Headteacher



HEAD OF LOWER SCHOOL

Dear Parents/Guardians

You can probably remember the day when your child first started school. It was a big day for you both. For your child there was much to learn and new friends to make, rules to be followed and new work habits to be formed. For you, there was the worry about how well your son or daughter would settle and the hope that this step would be the first along the road leading to a successful education. Now that the time has come for your child to transfer to the secondary school, you probably recall those hopes and ambitions you had all those years ago. These hopes are shared by the teachers at The Trinity Catholic School.

Before pupils arrive in The Trinity Catholic School, great care is taken to ensure that they get off to the best possible start. Teachers from The Trinity Catholic School may have visited your child's primary school to learn about strengths, interests and weaknesses, and we will have made a careful note of teaching methods and materials used. By this, we hope to have anticipated problems and to have ironed out many of the difficulties caused when pupils have to face unfamiliar faces, ideas and teaching methods. A great deal is done to ensure a smooth transition.

We all feel uneasy in strange situations. For this reason, children may be anxious before they come to The Trinity Catholic School. Will the work be too hard? Will they be able to cope? Will teachers be too strict? Will children feel lonely? We have given much thought to such questions and go out of our way to help new entrants feel welcome and at home in their new surroundings. As far as possible, we group children with friends from their old school and we aim for the same kind of 'mix' of children that exists in primary schools. In a real sense, children are making a fresh start. It is important, therefore, that we avoid leading pupils into believing that we have already made up our minds about their school ability. Every pupil is given an equal chance and all are encouraged to do their best. As children progress in school, we may find it necessary to give some pupils extra help, to place some among other children who have chosen to study a subject as a speciality or to arrange for children to study alongside others of similar ability.

When children start Year 7 (the first year at The Trinity Catholic School), we assess their ability and place them in ability groups for certain subjects in order that every child can have the opportunity to reach their full potential. All subject teachers carefully ease children into new methods of study and Year and Form Tutors are always willing to give advice about study or to chat about problems.

Work in the secondary school differs from that in the primary school. Most subjects are studied to examination standard and pupils are expected to work independently at home to prepare for lessons, to practise skills and to learn important information. Homework has a higher priority at The Trinity Catholic School. The excellent work done in primary schools is exactly the right foundation for work in the secondary school and as far as possible we try to maintain the momentum of this work and to extend it. At the same time we recognise that some children will still need the special attention given by our primary school colleagues in areas such as reading.

Although this can be a worrying time for parents, it should be remembered that for your child it is a wonderful opportunity to take the next step in his/her life. Besides giving this support, we realise that pupils need special instruction in coping with the demands of the secondary school. In the following pages you will find short descriptions of the subjects which your child will study in The Trinity Catholic School.

R Bennett BEd (Hons)
Assistant Headteacher | Head of Lower School

For an appointment with Mr Bennett to discuss any matters which concern you and your child please call ahead. We do not want you to waste your time by arriving in school at a time when there is no one free to speak to you.

HEAD OF YEAR 7

Dear Parents,

It is our aim to make the transfer from primary to secondary education as easy as possible for your child.

In the Summer term, new pupils are introduced to the school and given the opportunity to ask any questions they may have.

Once September arrives, the Year 7 form teachers and myself help the pupils to become familiar with their new environment.

During the course of Year 7, there are two Reports and two Parents' Evenings. These provide parents with relevant information on progress and with ways in which the school and home can co-operate to encourage pupils to reach their full potential.

Throughout the year, we are available to discuss any problems which may arise, no matter how small. Please contact your child's Form Tutor in the first instance – you can do this by phone or via the contact book. Issues will then be referred to me as appropriate.

A Holt BSc (Hons) MA
Year 7 Progress Coordinator



ATTENDANCE

ATTENDANCE

Good attendance and punctuality are a vital part of every pupil's education and training for life. The school must be informed of reasons for absence as soon as possible. Parents should contact the school on the first and subsequent days of absence to inform us of the reason for the pupil's absence. This may be in person, via telephone call, School Gateway or letter. Only persons with parental responsibility for the pupil can report an absence. The school then makes a judgement as to whether to authorise the absence. The Education Welfare Officer may request a medical certificate for long or frequent periods of non-attendance. Parents will be notified of absences where no explanation has been received.

Certificates are awarded at the end of each year for good attendance.

There are twelve weeks 'holiday time' in the school year. We disapprove strongly of absence taken during school time. We are aware that travel is cheaper at this time but this cannot become justification for taking children out of school. The vast majority of parents recognise the importance and value of their children's education and hence book holidays during 'holiday time.' We actively encourage all parents to do the same so that your children benefit fully from their education at The Trinity Catholic School.

Further information regarding the Attendance Policy can be found on the school website in the Handbook under the Pastoral Section.



UNIFORM

In specifying school uniform we aim for straightforward and traditional styles to maintain consistency and avoid trends. In matters of hairstyles too we go for orthodox traditional hairstyles, avoiding the long or very short, changing hair colour; the patterned or multi-fashions i.e. no corn/cane row hairstyles. Shaved sections and wedges are not allowed. Grade 2 is the minimum acceptable length and significant changes in length are not acceptable. Hair length for boys should not reach the collar nor touch the eyebrow.

We seek to maintain a high standard to the end of Year 11 and by supporting us you can avoid the unnecessary expense of ever-changing fashions.

Please note that a school blazer badge is compulsory and available from the Lower School Office or Schoolwear Solutions priced £8.75.

Schoolwear Solutions are providing plain black reversible coats priced at £21.49 and they have a school logo attached.

No hats are to be worn apart from an optional plain black pull on hat with the school's logo which is available priced from £8.75. The hats specified may only be worn in inclement weather outdoors.

Pupils in Years 10 and 11 only wear black in place of grey pullovers, skirts and trousers. These must be items of a design which meets uniform requirements. Cardigans and hooded sweatshirts are not permitted.

Please make sure that every piece of uniform is clearly labelled with your child's name. We cannot accept responsibility if any item is lost but will do our best to find it. We place great importance on a high standard of uniform and encourage pupils to take pride in it and themselves.

All teachers are expected to enforce school uniform regulations.

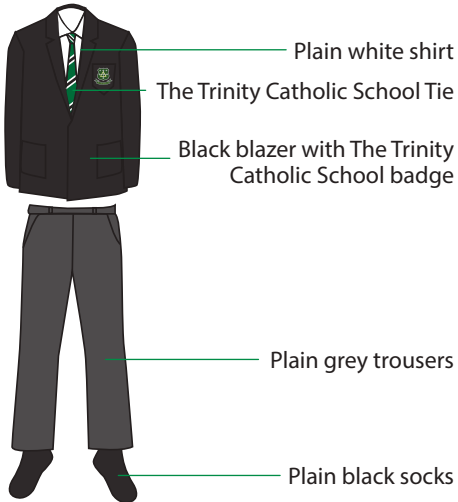
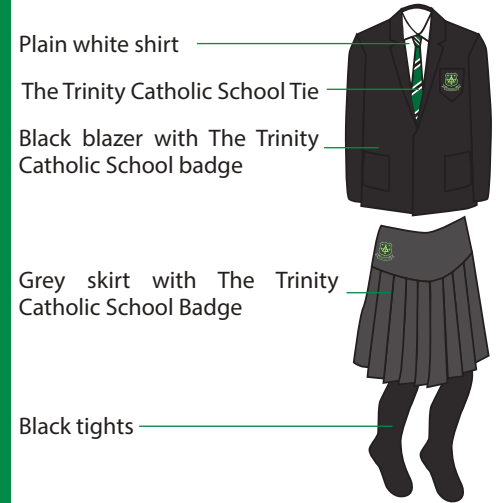
Please note: Although school uniform is not required in Years 12 and 13, acceptable personal appearance is. Students in Years 12 and 13 must dress acceptably as role models for younger students. Whilst pierced ears may be allowed, facial piercings are not. Visible tattoos, dyed hair and extremes of fashion are not allowed. SLT will be the final arbiter of acceptability.



UNIFORM

GIRLS' UNIFORM

1. Trinity Black blazer (no gilt buttons) and school badge.
2. Plain charcoal grey skirt of knee length with the school embroidered badge available at Schoolwear Solutions.
3. Plain grey V-necked jumper of orthodox style.
4. Plain white school shirt (not fitted).
5. School tie (available from the Lower School Office for £6.75).
6. Plain black ankle socks (or winter tights) for every day of the week.
7. Black low-heeled sensible shoes. Any stiletto style heels damage floors and may not be worn. Boots must not be worn in school. Trainers must not be worn to, in, or from school.
8. No make-up, rings, earrings (or ear jewellery of any kind), other jewellery or fashion badges are allowed in school or to and from school. Permanent make-up and eyebrow/eyelash tinting are not allowed. Any 'ear-piercing' must be done in the long summer holidays, as 'sleepers' or 'studs' cannot be worn in school. Inexpensive watches are acceptable.
9. Outdoor coats must be plain dark navy blue or black. Multi-coloured or expensive fashion coats are not allowed. Denim, leather and leather-look coats are not acceptable. Coats with designer/advertising logos are not allowed. No fur on or inside of hoods.



BOYS' UNIFORM

1. Trinity Black blazer (no gilt buttons) and school badge.
2. Plain charcoal grey school trousers.
3. Plain grey V-necked jumper of orthodox style.
4. Plain white school shirt (not fitted).
5. School tie (available from the Lower School Office for £6.75).
6. Plain black ankle socks for every day of the week.
7. Plain black shoes. Boots must not be worn in school. Trainers or trainer-like shoes must not be worn to, in, or from school.
8. No rings, earrings (or ear jewellery of any kind), other jewellery or fashion badges are allowed in school or to and from school. Any 'ear-piercing' must be done in the long summer holidays, as 'sleepers' or 'studs' cannot be worn in school. Inexpensive watches are acceptable.
9. Outdoor coats must be of a plain dark navy blue or black. Multi-coloured or expensive fashion coats are not allowed. Denim, leather and leather-look coats are not acceptable. Coats with designer/advertising logos are not allowed. No fur on or inside of hoods.

GIRLS AND BOYS KIT



Plain white polo shirt



Plain black shorts



Bottle green socks

GIRLS'

- Plain white polo shirt
- Plain black shorts
- Bottle green socks
- Trainers (predominantly white or black leather with white or black laces- non slip)
- Plain bottle green sweatshirt
- Towel for showers
- The Trinity Catholic School black tracksuit bottoms (optional)
- The Trinity Catholic School black tracksuit top (optional)

BOYS'

- Plain white polo shirt (with or without school logo)
- Rugby shirt (available from Schoolwear Solutions)
- Bottle green socks
- Plain black shorts
- Trainers (predominantly white or black leather with white or black laces - non slip)
- Football boots
- Shin pads
- Towel for showers
- The Trinity Catholic School black tracksuit bottoms (optional)
- The Trinity Catholic School black tracksuit top (optional)

Glasses should be worn during Physical Education sessions if pupils find them helpful. They should have shatterproof lenses and should be adequately secured. **In cold weather the PE staff will advise when plain black tracksuit bottoms are allowed.**

In the interest of safety, the following items are recommended:

Gum shields:	Rugby and Hockey
Shin Pads:	Football and Hockey
Cricket Box:	Cricket

CATERING



CATERING

We want all our pupils to take advantage of the catering facilities. All our food is planned and prepared by an experienced executive chef and a dedicated team of kitchen assistants. The chef offers a wide variety of fresh food from snacks to main meals at a very reasonable price. All ingredients are selected and monitored by the chef in compliance with health and safety regulations for schools with the aim of presenting a balanced menu. We see this as a very important part of the whole package of education and therefore have invested heavily into it and would ask for your support. Our school operates a cashless catering system. Cashless accounts can be topped up online or using cash on a machine in school. It is each child's responsibility to ensure they have sufficient funds. We recommend using the School Gateway to add funds and monitor spending habits and purchases: www.schoolgateway.com. You will need to set up an account using your email address and mobile phone number as registered with the school office. School Gateway is also used for paying for many school transactions (trips, activities, equipment etc.), and to communicate achievements, some behaviour incidents, and attendance. See the School Gateway page later in this document.

10 Whilst we do not outright ban sweets at school, we do encourage pupils to have a healthy diet and discourage pupils bringing in excessive amounts of sweets or visiting the corner shop on the way to school as a substitute for breakfast. A good breakfast is essential to a good day's learning!

HOUSE SYSTEM

Shortly after their arrival at The Trinity Catholic School, all pupils are allocated to one of the four houses - Arrowsmith, Barlow, Campion and Dalby. These are named after Catholic martyrs and are an example to us all of Christian commitment.

Houses compete against each other throughout the year in a wide variety of activities from several subject areas and include the swimming gala at Harvey Hadden Swimming Pool and sports day at Harvey Hadden Sports Arena. Such activities channel the natural competitiveness of children in a healthy direction, and allow them to take responsibility as team and House representatives and maybe even as captain.

At the end of the year, performance of the houses in the various events is rewarded by the presentation of trophies to team captains in the various school years. The overall winning house is recognised by the presentation of the John Garvey Memorial Trophy. This trophy was presented to the school in remembrance of Mr Garvey who was Senior Teacher at The Trinity Catholic School when he died. He was very popular and a very keen educator and sportsman. His wife wanted to encourage youngsters to develop every aspect of their ability and donated the trophy to be competed for on an annual basis.



Arrowsmith



Barlow



Campion



Dalby

PERSONAL & SOCIAL EDUCATION

Each form works on PSE issues on a weekly basis, both by discussing topics such as settling in, school rules, personal awareness, decision making and action planning. Bullying and healthy eating are also discussed, as well as completing a booklet, which deals with these issues in more detail. In addition to this booklet, special events take place throughout the year, such as form elections and charity week.

There is also a series of sessions on Sex Education. The tone of these sessions has the sound moral base expected of a Catholic school, explains the role of marriage and high moral standards and is extremely factual.

Parents are informed when this programme starts and are encouraged to join with us in considering all matters discussed in school with their own children at home.

ACHIEVEMENT SYSTEM

Our achievement system exists to encourage pupils in all areas of the curriculum. An achievement point is awarded for either very good work or great effort on the part of the pupil. Each point is written recorded for parents to see and a record is kept by the form teacher. Certificates of achievement are awarded as follows:-

Bronze	25 points
Silver	50 points
Gold	100 points
Platinum	150 points

SUBJECTS



In Year 7 pupils learn the following subjects

- Religious Education
- Dance
- Design Technology
- Drama
- English
- Geography
- History
- Information & Communication Technology
- Mathematics
- Modern Foreign Languages
- Music
- Physical Education
- Science

Please read each subject area for more information.



RELIGIOUS EDUCATION AND SPIRITUAL DEVELOPMENT

In The Trinity Catholic School, great emphasis is placed on providing Religious Education of the highest quality. We aim to develop within our young people a growing awareness of the love of God together with the knowledge, skill and confidence to become active members of the Catholic Christian community. Our values are those of the Christ of the Gospels.

Mindful of these aims, we have introduced a programme of Religious Education, which reflects the most recent developments in curriculum design.

The scheme of work is designed around the Curriculum Directory for Schools (2012) and focuses primarily on Catholic belief and worship as well as moral decision making. Hinduism, Judaism and Islam are briefly studied as we attempt to foster mutual religious understanding.

There is also a great emphasis upon prayer and spiritual development in school with opportunities for pupils to engage in good works of Christian charity especially for CAFOD, thereby putting into practice the Christian values they have been studying.

Liturgy is both taught and experienced in school in a variety of ways. Opportunities are provided for the children to take an active role in the planning and celebration of school Masses and liturgies. All Holy Days and Church seasons are observed, bringing together the whole school community.

In attempting to achieve these aims, we value highly the support and co-operation of the home and parishes.

Together we can help to create a strong spiritual basis which will grow and become of lasting value to our children.



ART & DESIGN

Art is about exploring ideas, materials and the work of other artists from all sorts of cultural backgrounds . It is a valuable means of expressing ideas which you might be unable to do in any other way.

A photograph can record family faces or a sunset over Nottingham Castle, but art is more likely to try and reveal how they feel about what they see. The subject of Art might be beautiful or ugly. It might please you, move you, make you angry or make you laugh. Artists are people who are doing their best to liven life up! Your children are invited to join in!

In Years 7-9 Art is taught for 1 hour a week. and can be chosen as an option for GCSE. Art has outstanding results at GCSE and A-Level.



DANCE

In Year 7 each pupil, both male and female, will receive at least one term of Dance. The subject aims to develop physical dance ability as well as furthering pupils' understanding of the art form as a whole.

Pupils will cover a range of dance movement techniques within lessons. Skills such as posture, flexibility, co-ordination, control, balance, stamina, movement memory, rhythm and timing will be established and developed. Where possible different dance styles and professional works will be drawn upon. Knowledge and understanding of health and safety is studied through appropriate warm up and cool down exercises.

The art of choreography is also studied. Using a range of choreographic devices and principles, pupils are guided through how to select, structure and refine movement. They are encouraged to explore their creative ability to produce their own dances using a range of starting points.

Throughout the creative process, all pupils will evaluate their own work, the work of others and receive feedback to ensure their work is continuously developing and improving.

DESIGN TECHNOLOGY

All pupils will work in the various material areas. These will include Electronics, Food, Graphics, Resistant Materials and Textiles. Students will be involved in designing and making in a variety of ways. They will be encouraged to investigate and identify problems and generate designs to solve problems.

A variety of articles will be made in the well equipped technology workshops teaching many different skills using hand tools and machinery. Some examples of tasks are:

Night light, speedboat, photo frame, electronic alarm, cakes, jigsaws, buggies, t-shirts, cushions, metal sculptures, crumbles, fruit salads, buns, biscuits, pizza, phone models, USB drives, drinks coasters screw drivers, tea light holders, key rings, bird feeders...and more!

The pupils will be asked to bring their ingredients for food. Aprons will be supplied by the department, but pupils may wish to bring their own. They should also have a selection of coloured pencils and drawing equipment as well as the usual pens, pencils and ruler.



DESIGN TECHNOLOGY

Throughout Key Stage 3 pupils rotate around the different areas of Design Technology spending around 7 weeks per rotation on each area of the subject. Look at each subject area for more details.



GRAPHICS

In Graphics pupils learn key design techniques where pupils are encouraged to innovate. Various software is used including 2D Design, Adobe Photoshop and Illustrator.. Hand drawing techniques such as isometric, perspective and orthographic drawing is learned.



ELECTRONICS

Electronics & Control Systems is the study of electronics and the means of manipulating them, by either human or computer. In Year 7, we learn about basic electronic components and we look at what constitutes an electronic system. We focus on Artificial Intelligence.



RESISTANT MATERIALS

Resistant Materials studies woods, metals and plastics and looks at how everyday objects are made. It also includes studying computer aided design and manufacturing (CAD/CAM) as well as other forming processes. During their time in Key Stage 3, the pupils undertake several design and make projects using a range of different materials.



FOOD

Pupils gain knowledge of what constitutes a healthy diet through encouraging an interest in food and cooking using a range of ingredients and recipes. They gain confidence in a practical, safe and happy environment. They learn about the importance of food hygiene and safety in a practical way.



TEXTILES

Throughout Key Stage 3 pupils learn about different stitches, dyeing, embroidery and fabrics. Through this theory work the pupils make a cushion in Year 7. Students also learn about different production systems.

DRAMA

At The Trinity Catholic School we believe that everyone should have the opportunity for personal growth through the arts. We acknowledge and celebrate the arts throughout the academic year and provide a framework for artistic teaching and effective learning.

Drama is an energetic, vibrant and growing department offering exciting creative and performance opportunities for all pupils at Key Stage 3, Key Stage 4 and A Level. Our aim is to 'Realise the student's artistic intentions and support their development within the subject'. We provide these for our students so they can build their own personal artistic responses and be creative in a supportive environment.

All students begin their creative journey in the department at Year 7 by actively participating in practical and theoretical lessons which range from cultural, historical and social exploration of topics from Shakespeare to 21 Century play text. Students' progressive learning of a wide range of skills and techniques continue to be developed in Year 8 & 9. All students develop their performance skills during the term where they share their work with their peers through performance assessments in our Theatre space. Students have the opportunity to progress into GCSE and A Level.

Our Drama programme also includes our vast extra-curricular opportunities to get involved with a variety of activities which include our Whole School Musicals, in which over 80 pupils are usually involved. Drama Inter-house competition, Trinity Youth Theatre Group, Musical Theatre Club, professional workshops and regular Theatre visits.

Extra – Curricular activities

- Trinity Theatre Youth Group
- Musical Theatre Club
- Whole School Musical
- Theatre Visits
- Drama & Theatre Master Classes
- Arts Award
- Creative Arts Award





ENGLISH

In Year 7, our emphasis will be on developing the skills that the pupils have learned at primary school. We shall encourage creative writing, the study of language, the acquisition of library skills and the enjoyment of good books.

Much of our work will centre on the study of two novels, a play, a selection of non-fiction texts and a variety of poems.

The best way in which parents can help pupils with their English is by encouraging them to read books from the school and local libraries. Wide and varied reading is very important if pupils are to develop their ideas, their imaginations and good styles of writing and speaking.

The Trinity Catholic School has two libraries. The Lower School Library is used by pupils in Years 7 – 9 and is open some lunchtimes for individual study, homework and quiet reading. It contains fiction (story books), non-fiction (information books), various sets of encyclopaedias and reference books, together with eight computers.

All pupils have the opportunity to participate in The Trinity Catholic School's own Bookworm Award Scheme which helps improve reading through encouraging a wide range of reading of different types of text. Bronze, Silver and Gold certificates and badges are awarded when pupils have completed a set number of activities.



GEOGRAPHY

GEOGRAPHY

Lower School pupils follow the National Curriculum Guidelines in Geography.

The work considers the local area, Europe and the wider world. Geography is delivered with an emphasis on skills and a sense of place. Pupils are also taught enquiry skills so they can find out and think for themselves.

Pupils are taught not only to know about the varied relationships between people and their environments, but also to question whether they are beneficial or harmful and to explore possible alternatives.

During the course, pupils develop a variety of written, mathematical, graphical, oral and ICT skills. The Key Stage 3 course provides an effective foundation for future public examinations.

HISTORY

HISTORY

History is a study of people, events and places in the past. It gives Year 7 pupils the opportunity to find out how people lived and worked from the middle ages into the Tudor era. Here pupils will meet colourful characters along the way such as William of Normandy, Richard III, Henry VIII and Elizabeth I. Using pictorial and written evidence, pupils are encouraged to be detectives, piecing together the past and learning to understand why and how things happened at key moments in our history.



INFORMATION AND COMMUNICATIONS TECHNOLOGY

The Information Technology Department has three computer rooms, all located in the new Year 7 block. The computers are all networked to laser and colour printers and the internet. The aim of the school is for each pupil to have access to a computer so they can all equally develop their ICT skills. There are many other computers around the school which can also be used in other subjects. In Years 7, 8 and 9, pupils will cover the ICT Key Stage 3 framework. There is one lesson per week, so that pupils gain experience working on a range of tasks and with a range of different software. The computer rooms are open from 8.30 am to 5.00 pm and also at lunch times to all pupils. The school encourages the use of the rooms outside and inside school time and in other subject areas where possible.

Information and Communications Technology is about using the computer equipment to do jobs more easily. The skills learned are based around word processing and desktop publishing to produce letters, questionnaires and posters. Computer graphics will also be used to improve the presentation of the work. Computer programming will be taught using the language "Python". No previous experience is necessary. Game making is included using "Scratch" software. Spreadsheets are used to draw up tables and do calculations which can then be presented using different types of graphs. Databases are designed and used to easily find out and store facts. With the introduction of the internet, pupils have filtered access to the World Wide Web, web design and email facilities. The work is all practically based and linked to other subjects. The course also highlights the use of ICT in the world of work.

The course is very interesting and rewards the pupils by giving them good ICT skills and knowledge by the end of Year 9. The course aims to develop pupils' skills in preparation for the GCSE in Year 10. This skill-base is also found to be very useful for pupils presenting work through the following GCSE years.

MATHEMATICS



MATHEMATICS

Mathematics at The Trinity Catholic School has a strong tradition of being a popular, enjoyable and highly regarded subject. Our students make excellent progress in Maths and achieve very highly at both GCSE and A level.

In Year 7, students build on the strong foundations they have laid at Primary school. All students follow the same scheme of work, which closely follows the National Curriculum for Key Stage 3. Students are taught in a “Mastery” style, which aims to deepen their understanding of mathematical concepts. Our approach focuses on building up students’ mathematical fluency, developing their reasoning skills and fostering a greater ability for problem solving. Lessons incorporate many different activities, including an emphasis on the use of diagrams, discussion and explanation work, mini whiteboards and written work.

Teaching groups are set according to ability with special provision made for stretching our higher attaining students as well as supporting our lower attaining students. High standards of effort, work, presentation and behaviour are expected throughout all lessons. Homework is compulsory and is set every week online via the MyMaths website (www.mymaths.co.uk).

Students receive 3 hours of Maths lessons every week, and the Maths department also run a daily drop in help session at lunchtime which students can attend for any extra help and support with their classwork or homework.

Parents are asked to provide their children with the following equipment for every lesson: pen, pencil, ruler, protractor, compasses and a scientific calculator. The school recommends the CASIO FX83GT Plus. These calculators are widely available and can also be purchased at school.



MODERN FOREIGN LANGUAGES

“The decision to learn a foreign language is ...an act of friendship. It is indeed a holding out of the hand. It’s not just a route to negotiation. It’s also to get to know you better, to draw closer to you and your culture, your social manners and your way of thinking” – John Le Carré, author.

In Year 7, all pupils start their language learning journey with three hours of French. We use the STUDIO course published by Pearson, and the homework element of this is called ActiveLearn which enables learners to access listening and reading resources at home.

The KS3 languages classroom is often a noisy place, as our main aim is to provide learners with the tools so that they can communicate in the target language. There are 4 main skills which we assess – Listening, Speaking, Reading and Writing. We do a lot of dictionary work which will enable independent learning to flourish. Language games are a key part of any lesson in KS3, though we do not neglect the teaching of grammar which is one of the main cornerstones of the new GCSE.

We are confident that at the end of Year 9 we have covered the Programmes of Study as laid down by the National Curriculum, and have prepared pupils for further study in KS4.

At the end of Year 9 pupils are given the option of continuing with their language learning if they wish and are encouraged to continue to GCSE , Advanced Level and beyond.

MUSIC



MUSIC

Curriculum music lessons cover a wide variety of musical styles and genres. In Year 7 pupils learn about the elements of music, African music, scales, programme music, instruments of the orchestra, Caribbean music and music from the medieval and renaissance periods. Many music lessons are centred around practical activities, with pupils experiencing these topics through a mixture of performing, composing, listening and appraising. Pupils also have a one hour orchestra lesson each week, when they learn how to play the recorder, keyboard and the violin. Pupils are taught how to read music and how to play as part of an ensemble. All Year 7 pupils will need to have a recorder.

Pupils are also given the opportunity to have extra lessons on a wide range of musical instruments, including most orchestral instruments, voice and guitar. Lessons are usually between 20 – 30 minutes long and take place during lesson time. Pupils may be taught individually, or in small groups, depending on the nature of the instrument, availability of time, the standard of the pupil, etc. Where possible, pupils are given an instrument to use while they are receiving lessons. A contribution of £100 per term is requested to pay for instrumental tuition and £20 per year for instrumental hire. This is paid termly via our School Gateway online payment scheme.

Music tuition at The Trinity Catholic School is incredibly good value when compared to other schools and private tuition. The benefits of learning music are well documented and extend beyond music itself, improving attainment in other areas of the curriculum. If your child is interested in receiving extra music lessons, they should speak to a member of the music department and listen out for notices relating to instrumental tuition during their first term.

There is a wide programme of extra-curricular activities, including lower school orchestra, choirs, steel pans, brass group, guitar group and string group. These cater for all interests and ability ranges and there is something for everyone to join. All of the ensembles perform in public at a variety of venues. We hold three large scale concerts a year as well as the school's annual prize giving. There are also a number of smaller events throughout the year including rock shows, recitals and vocal concerts. Here in the The Trinity Catholic School Music Department there is lots going on and lots to get involved in.



PHYSICAL EDUCATION

The aim of our department is to contribute to the personal, intellectual, physical, moral and social development of all pupils. We will create an environment in which each child is encouraged to adopt a physically active lifestyle and maintain good physical fitness through life. The physical education programme is structured and progressive.

Pupils follow a broad curriculum which allows pupils to participate within the areas of games, fitness, gymnastics, athletics and outdoor adventure activities. We also offer alternative activities such as gaelic football and handball. Every pupil is expected to have a full games kit as outlined earlier in the prospectus. Please ensure that all items are named clearly.

Throughout the pupils' school life, we offer a vast number of clubs and teams to pupils wishing to pursue their sporting interests after school.



SCIENCE

Science is a lively, interesting and practical course involving many experiments using a whole range of laboratory equipment and chemicals. Pupils investigate topics such as electricity, forces, health, energy, and acids and alkalis.

They will devise their own experiments, make careful observations and suggest explanations for why things happen. Pupils will often need to wear protective equipment such as goggles. They may even be asked to do some simple home experiments for which permission must first be obtained from parents!

Experimental results can be shown in many ways, including pictures, charts, graphs and writing. All the time, we will keep a careful eye on your progress and will let you know how to improve. There are various science events during the year that allow you to become more involved and provide an opportunity to think about what is happening in the world from a scientific perspective.

Overall, we want pupils to enjoy science and question why the world is like it is!

SPECIAL EDUCATIONAL NEEDS

Your child's records will be sent to The Trinity Catholic School, from his/her primary school. From these and other transitional information the SEN register will be generated. For those pupils that require it a Pupil Profile will be created including key information, advice for teachers and targets for the young person (previously known as IEP). For those pupils with a Pupil Profile meetings will be offered to the parents/carers for their input.

At the beginning of the year all children will be tested to check their reading and spelling age. Children who would benefit from extra support will be offered it in some lessons and lunchtimes.

A Paired Reading Scheme and guided reading groups are provided on a Wednesday morning, during literacy time. Homework Club is available in the Emmaus Centre and Elim House for your son/daughter to attend, every lunchtime. There are also mentoring, self esteem and anger management sessions available to pupils on a referral basis.

If you want to discuss your child's special educational needs at any time, please contact us at the school.

MEDICAL INFORMATION

Miss Ridgley is the Medical Coordinator at the school. Her role is to work with parents/carers, medical professionals, teachers and pupils to make sure all pupils with medical needs get the correct support in school.

Parents and carers are asked to keep the school informed of any changes to their child's condition or treatment. Parents are expected to keep the school informed of any medical issues with their child so staff can support accordingly and be made aware.

Please note, it is in our medical policy that any medication your child may need has to be given in to our reception areas with a note that is signed and dated by yourself. We do not allow students to carry medication in their school bags with the exception of inhalers and EpiPen's.

If you wish to speak with Miss Ridgley or arrange a meeting to discuss your child's medical needs please contact her via phone or email and she will be happy to help.

Email: h.ridgley@trinity.nottingham.sch.uk or phone 01 15 9296251

THE SCHOOL NURSE

Our School Nurse is in school one day a week to see pupils. He is also available to discuss any other problems pupils or parents may have.



SAFEGUARDING

SAFEGUARDING

The safety and protection of all students is of paramount importance, and all staff and volunteers have a full and active part to play in providing students with early help protecting students from harm and keeping them safe. We believe that as a school we should provide a caring positive and safe environment which promotes the physical, emotional, social and moral development of all our students.

The Safeguarding Team consists of the following members of staff. We also offer a counselling service through Faith in Families, and students are referred to this through the Safeguarding Team or pastoral leaders.

Mrs S. Wilkinson – Assistant Head, DSL

Miss Ridgley – Inclusion and Medical Coordinator





ENGLISH AS AN ADDITIONAL LANGUAGE

At The Trinity Catholic School over forty different languages are spoken as a first language and we are proud of the multi-lingual and multi-cultural richness that this brings to our school community and the potential future job opportunities that having the ability to speak more than one language offers to individuals. Therefore, as an EAL department, we would encourage you to help your child to both continue to use first or home language(s) as well as practise his/her use of English outside the classroom.

At The Trinity Catholic School we aim to provide EAL support to fit the needs of your child and to help them access the mainstream curriculum as fully as possible. The support offered to pupils who would benefit from EAL support includes one-to-one/small group lessons, in-class support, guided reading groups, lunchtime support etc.

Some ways in which your child can practise his/her English outside school:

- Re-read things learnt in that day's lessons.
- Read regularly (books, magazines, newspapers, articles on the Internet). Registering at your local library is free and the school also has a library on both sites with a variety of reading material that your child can borrow.
- Join sports and activity clubs, youth clubs etc., where he/she can practise using English.
- Watch English television programmes and/or English language films.

Should you have any questions or wish to speak to a member of the EAL team about your child, please do not hesitate to contact Mrs Steele at the school.

Mrs L Steele
EAL Coordinator

PUPIL PREMIUM

What is Pupil Premium?

Pupils qualify as being eligible for Pupil Premium at The Trinity Catholic School if they are in Year 7 to 11 and satisfy at least one of the following:

They have received Free School Meals at any point in the last 6 years

They are in the care of the Local Authority

They are a child adopted from the care of the Local Authority.

They are children of Service Personnel

This means that the school receives additional funding for your child.

Does Pupil Premium status ever stop?

If you qualify for Pupil Premium as a result of receiving Free School Meals this entitlement lasts 6 years from the date that the meals stopped. The other qualifying criteria do not expire.

Why has Pupil Premium been introduced?

Pupil Premium funding has been allocated to schools so that they can address the achievement gap between pupils who are eligible for Pupil Premium and those who are not. At The Trinity Catholic School this gap is smaller than at other similar schools as a result of our policies implemented long before Pupil Premium was announced. However the average achievement of this group of pupils is typically lower than the remainder of the cohort and we strive to close this gap.

Where can I find out more?

The school is charged with allocating this money to maximise pupil achievement. We have some information on how a portion of this money is spent on the school website on the page titled The Trinity Catholic School Handbook and the link 'Pupil Premium'.

What does this mean for my child?

Whilst your child is at school (up to Year 11) there will be educational opportunities that will be available for your child, and other pupils (whether they are eligible for Pupil Premium or not). Some of these may incur a cost. We aim to keep these costs as affordable as possible but where a charge is necessary we ask for a 'voluntary contribution'.

For example: If a curriculum (in school time) trip costs £30 for a day to a museum or gallery, say, then we may expect some parents or guardians to make a contribution of £30 and some may make a contribution of less. How much of a contribution is entirely up to the parent or guardian.

Pupil Premium funding can now help bridge the gap between what contributions are made and the costs of running the trip or activity. It does not mean that all trips will be free for Children on Pupil Premium as this is not economically viable. There are some occasions where a trip or activity relies entirely on voluntary contributions. If contributions are not sufficient then occasionally a trip or activity cannot go ahead. This is very rare at The Trinity Catholic School.

30 Will children know who is on Pupil Premium?

Please be assured that we make every effort to treat this matter with the appropriate discretion. We do not discuss Pupil Premium with pupils and it is highly unlikely that pupils will know that they are eligible for Pupil Premium or not unless parents decide to share this information with their child.

What can Pupil Premium be used for?

At The Trinity Catholic School we may use Pupil Premium for the following:

- To subsidise educational resources that your child needs for school
- To subsidise curriculum trips or activities
- To provide extra tuition in school time
- Other expenses judged by the school to maximise pupil achievement
- Reduced Class sizes
- Homework clubs etc.
- Extra-curricular trips may be considered in exceptional circumstances

Pupil Premium is not typically used for

- Buying school uniform
- Providing transport to and from school
- Providing school lunches

Financial support for uniform, transport and free school meals is available from the Nottingham City Council, advice is available from the school office staff or the Nottingham City website.

<http://www.nottinghamcity.gov.uk/article/22028/Free-school-meals-and-free-milk>

Can I discuss this with someone?

We do not want to discriminate against children or families and prevent them from participating fully in the life of the school as a result of financial hardship. If you would like to discuss Pupil Premium further please do not hesitate to contact me either by email on s.manderson@trinity.nottingham.sch.uk or via the Lower School Office 0115 929 6252.



EXTRA CURRICULAR ACTIVITIES

At The Trinity Catholic School our teachers are very willing to give their time and expertise to offer our pupils a wide range of activities beyond those strictly involved in school curriculum.

At present these include:

Art Club	Environmental Club	Outdoor Pursuits
Athletics	Foreign Visits	P.T.A. Functions
Hockey	Football	Public Speaking
Basketball	Handball	Rounders
Charity Fund Raising	Homework Club	Social Events (Year Parties)
Choral Singing	Instrumental Music	Tennis
Cricket	Library Sessions	Theatre & Concert Visits
Cross-Country	Liturgy Groups/Spiritual Guidance	Trips to International Football Matches
Dance	Multi-Activity Days	Yoyo Club and others
Drama/Theatre Productions	Netball	
Duke of Edinburgh's Award	Orchestra	

Additional support at lunchtime available in:

Maths, Science, Design Technology & other subjects.

These vary from year to year. Pupils are encouraged to tell us of their own interests and expertise in order that we can support them in any possible way.

Pupils should listen very carefully at assembly and should read all publicity notices displayed in school in order that they are aware of all the opportunities on offer, dates and times of meetings etc.

Anyone 'bored' at The Trinity Catholic School usually has only themselves to blame for failing to take advantage of the opportunities on offer.

Parents must ensure that their children keep them informed of their extra curricular activities or they will be frequently worried when pupils do not arrive home at the expected time. We cannot possibly undertake to tell every parent of every event that their child(ren) is (are) involved in.

Parents and Guardians must recognise and accept that a variety of sanctions will be imposed for misbehaviour (including the breaking of criminal and civil law) or the breaking of school rules, as outlined in the school brochure, including:
after school detention (with 24 hours notice).
short term or permanent exclusion.
Saturday morning detention (fortunately, rarely used).

Some examples of school rules and expectations of pupils are outlined on the last two pages of this booklet.

HOW PARENTS CAN HELP

Parents can play a most important part in co-operating with school in ensuring that their children make the most of their education.

Here are some ways in which parents can help - we are sure you can think of more!

IN GENERAL

- Take a genuine interest in your child's work.
- Offer plenty of praise and encouragement for good work and effort.
- Attend school functions and make a special effort to come to Parents' Evenings.
- Encourage children to enjoy school.
- Encourage children to take a pride in The Trinity Catholic School and the uniform.
- Talk over school happenings with your children and please contact school if you feel that your child has things on his or her mind, which are interfering with schoolwork.
- Avoid criticising teachers and school rules and procedures in front of your child(ren). This is divisive. If there are concerns please discuss them directly with us.
- Ensure that all items of equipment and clothing are clearly marked with your child's name. Children often do not even ask if an article has been found and without a name we cannot return it.

AT HOME

Each pupil is given a diary/contact book and a homework timetable. These should be kept diligently and neatly. When a pupil receives a merit it will be entered in the contact book. At the end of each week, parents should

sign the contact book as form teachers will expect to see this when they inspect them each week.

Make sure that your child is well equipped for lessons and has a dictionary. Make sure that your child can tackle homework in a quiet and undisturbed atmosphere, away from the distraction of radio, T.V. and younger brothers and sisters.

Try to make certain that all schoolbooks and equipment are kept safely out of reach of young children.

Make sure that children have a good night's sleep so that they are fresh the next day for their work.

Make arrangements for children to arrive at school in good time.

Make certain that your child has a stout case for any bus passes issued.

Please read carefully all communications between school and home.

Be very pro-active in ensuring that your children have no private or secure access to computers (e.g. with their own passwords to 'lock you out', or in bedrooms). – See the section in this booklet on computer concerns. It is very important.

IN SCHOOL

Your assistance is most welcome at the many social occasions at school. We appreciate all the help we can obtain in preparing for school functions. Please sponsor children in fund-raising activities and events.

Support children who are representing the school in sporting activities and the like.

If you have any special skills which you feel might be used, please do not hesitate to contact Mr Bennett or any other teacher to see if you can help in any way.

SCHOOL GATEWAY

SCHOOL GATEWAY (SCHOOLCOMMS)

School Gateway is the app for Schoolrooms available on Android or Apple (iOS) smartphones or tablets. It is also available through the internet on any web enabled device at www.schoolgateway.com (The School Gateway is different to the Trinity Learning Gateway, TLG, which is our learning platform).

Schoolgateway



Online Payments

At The Trinity Catholic School in addition to using School Gateway for paying for school dinners we also allow payments through School Gateway for some activities, trips and purchases.

Achievements and Behaviour Incidents

As well as managing payments through the School Gateway we also send home some achievements logged about your child(ren) and some behaviour incidents so that you are aware as soon as possible and able to support your children.

Pupil Premium

If you are unsure if your child is eligible for Pupil Premium there is a 3 question survey that will clarify this in the School Gateway

Update your details

If you move house or change number you can let us know conveniently using School Gateway.

Attendance

Use School Gateway to conveniently let us know about your child's absence if necessary.

34 See your child's timetable

A copy of your child(ren)'s timetable will be kept up to date in School Gateway.



Very few parents imagine that their own child could be a bully. Most parents hope that their own children are never bullied. Most bullies do not seem to appreciate that their behaviour constitutes bullying.

What is bullying?

Any behaviour which causes a more vulnerable person to be unhappy can constitute bullying, especially if it is repeated and/or tends to occur when the 'bully' is accompanied by a 'friend' or 'friends' whose tacit support adds to the feelings of vulnerability of the recipient of the behaviour. Bullying can be physical, verbal or psychological. A child can be equally hurt by being excluded by friends, as by physical attack.

At The Trinity Catholic School, we work very hard to prevent bullying and we deal with those responsible for bullying.

Any child who is unhappy must report to a teacher. We will deal with their concern in confidence so that no child needs to be afraid of complaints causing further trouble. Pupils can even post letters anonymously under Mr Bennett's door with details of problems seen or experienced. He always attends promptly to these.

We all have the capacity to be involved in 'bullying' and we should all examine our own behaviour and share our thoughts on bullying issues to prevent it.

Parents must feel free to contact us privately with any concerns and we undertake to follow up all allegations of bullying.

We run regular assemblies on anti bullying themes and a 'speak up for a friend' policy to inform us about bullying. Our pastoral programme also deals with bullying issues.

Sadly most bullying now occurs at home on Facebook, MSN messenger and other ICT chat rooms. Parents are strongly advised to police computer use, turn 'logging' on to record communications and have computers in public family areas not bedrooms. They should also be suspicious if their children won't show what they are doing and should explore the secrecy.

Problems can re-occur. We undertake to deal with all problems if we possibly can.

RULES AND WORK HABITS

GENERAL

Only the most valid reasons will be accepted for a pupil failing to attend school and lessons. All absences must be explained with a signed letter from parents/guardians. Longer attendance problems should be explained with a doctor's note (ie for PE).

All pupils must respect the religious identity of the school and show due reverence in Church and religious functions and Liturgies.

Pupils must attend school and lessons on time.

Pupils must obey both written and verbal instructions from teachers.

Pupils must respect the 'work ethos' of the school.

Full school uniform must be worn (including correct PE kit for PE). No training shoes (unless for PE) or outdoor coats may be worn indoors.

No jewellery (except a simple watch and earned academic proficiency badges), make up or unorthodox haircuts will be tolerated (ie not too long or short, dyed, with patterns shaved in it, 'wedges' or 'tramlines'). Hair should be no shorter than no. 2 and not long enough to cover the ears, eye brows or collar (for boys).

Electrical goods, MP3 players, mobile phones, radios and cameras are not allowed in school.

No chewing gum is allowed and food and drink may not be consumed in classrooms.

Chewing gum despoils furniture, ruins carpets and floors and causes unpleasant mess on clothing and in hair. Any pupil found chewing gum is likely to have the gum confiscated and be punished for disobedience, perhaps by being made to clean up gum deposits on radiators, food serveries, banisters etc.

Smoking, alcohol and, of course, swearing are strictly forbidden (including to and from school), and are likely to result in punishment at school.

Use of illegal substances in or out of school time is, of course, forbidden and liable to result in permanent exclusion from school.

Stealing and other illegal activities are, of course, forbidden as serious breaches of our disciplinary code and are likely to result in exclusion from school.

Litter will not be tolerated – we have a plentiful supply of litterbins.

No aerosols, spirit based pens, liquid paper or 'tippex' is/are allowed to be brought to school by pupils.

No 'doodling' on books or graffiti writing will be tolerated.

All general safety rules and those specific to particular areas must be adhered to.

No running, pushing or shoving will be allowed on corridors. Pupils must walk in an orderly manner on the left.

Whilst awaiting their teacher, pupils must line up quietly in single file outside their classroom. They must not lounge on walls with shoulders or feet.

They must only enter their classroom with the permission of a teacher.

Pupils will not normally be allowed to leave lessons. They must go to the toilet at break and dinner (unless special consideration is given for medical reasons). They must not linger in toilets.

Pupils are normally not allowed off the premises at lunchtime unless a letter from parents/guardians requests that they go home, (to be supervised there) for lunch. They will then be given an official 'pass'. They must go home and not to chip shops etc.

Pupils are not allowed to leave their desk or work place without the specific permission of their teacher or unless they are allowed to collect equipment (ie DT equipment, test-tube, pencils etc.)

Prayers will be said at each registration period and also at the beginning and end of every work session.

COURTESY AND MANNERS

Pupils

- Should let adults through doors first and open them for them whenever possible.
- Always call adults 'Sir' or 'Miss' or use their full name eg. 'Mr Briggs' or 'Mrs Bloggs' etc.
- Should observe the basic rules of hygiene; use of handkerchief and washing facilities etc.
- Should not interrupt other people speaking. If essential, they should use 'Excuse me' etc.
- Should always use the words 'Please' and 'Thank you' when appropriate.
- Should never tamper with the property of anyone else.
- Should always speak politely and try to consider the point of view that others may hold.
- Should stand at their desks at the beginning of lessons and registration until asked to sit by their teacher.
- Should hand work in on time. If, in exceptional circumstances, a valid excuse for failing to meet a commitment (work or detention etc.) the teacher must be approached in a polite manner before the 'deadline' and the circumstances explained.
- Should always do the best work that they are capable of (as they are 'judged' by it).
- Should seek assistance with problems causing any distress from subject/form/year/deputy head teacher and not get into further difficulty through trying to sort them out alone.

WORK HABITS

Pupils:

- Should carry a bag with pens, pencils, pencil sharpener, ruler, rubber, contact book, mathematical instruments, calculator, dictionary, vocabulary book, coloured pencils and the books required for any particular day (apron for DT, Art and kit for PE etc.).
- All equipment should be labelled clearly with the pupil's name.
- Should write in pen (including biro providing it does not 'skip' and smudge) and draw in pencil. (In DT and other creative subjects some designs allow pencil writing).
- Should underline using a ruler or straight edge.
- Should rule off previous work in exercise books.
- Should put the date in full at the right of the top available line and underline it.
- Should put the work title in the middle of the next line and underline it.
- Should put sub-headings on the left starting at the margin and underline them.
- Should set paragraphs out correctly, indenting the first word from the margin, and begin all other lines at the margin. Fill up lines and fill up pages.
- Should use small and capital letters correctly.
- Should develop a writing style legible to all who read it, neither stylised and large with letters merging, nor circles for dots on i's, nor small and cramped.
- Should enter all homework in the contact book and have the book signed by a parent for the form teacher to check.

E-SAFETY

Arising out of problems that we frequently have to deal with in school and advice from the Police Hi-Tech Crime Squad we strongly recommend the following information and advice to you.

If your child has access to the internet they will encounter worrying problems, sites and individuals. At school we have extensive and sophisticated filtering in place as well as monitoring software and key word triggers. However, most issues we encounter around E-Safety are brought in from outside of school.

We have seen an alarming increase in sexually explicit behaviour in young pupils over the past few years and an increase in abusive language, poor relationships arising from over-use of social-networking and addiction. Much of this behaviour can be prevented by maintaining positive, open relationships with your children and by monitoring their use of electronic devices (mobiles phones, laptops, games consoles, desktop computers, smart TVs etc) using the following advice;

- Have the computer in a hallway or family room downstairs not in a private area (like your child's bedroom).
- Ensure that you have all passwords to e-mail accounts and websites the children use. If they change the passwords suspect the worst. Check what they are doing regularly. Be aware that some youngsters have had multiple accounts so that they are able to show parents one and get up to mischief with another.
- Turn 'logging' on. Every computer has this facility. It is vital that your provider, manual or expert friend shows you how to do this. All internet traffic is then (and only then) recorded and, if necessary, the logs can be used to help keep your children safe.
- Turn on safe search on all internet search engines used in the house
- Set up your router to 'safe search'(or equivalent) so that all traffic is filtered. Be aware that this will not filter traffic over 3G/4G/mobile networks though.
- Have a family rule that there is no Internet use after say, 9.30 pm (and stick to it).
- Do not let your children reveal their name, nickname, family name, school, address or area of residence anywhere on the internet (social networking, websites or emails) as this can give information to those trying to groom them.
- Be very wary of the use of chatrooms and video chats; FaceTime, Oovoo, Skype, Snapchat, etc. Strangers can (and have) gained access to these and groomed children or committed other offences that would alarm you.
- Install 'virus checkers' AVG or Kaspersky to stop damaging information polluting your computer system. Children are often tempted by 'free games', 'free music' or 'free films' and will inadvertently invite viruses to be downloaded unknowingly.
- iPhones and other smartphones in the hands of children are a source of great concern to us and to the Police – Children can have unrestricted access to the worst sites on the internet with very harmful consequences.

If in doubt about any computer/web based activity seek our advice. Remember also that bullying is common via mobile phones/texting/social networking. Parents can access the school website or 'Think you know' website which has a lot of useful information, videos and practical solutions for parents in order to help you keep your children safe on line.

Please be aware that to say "the kids know more than I do" or "I'm not very good at computers" is not sufficient justification for turning a blind eye to what children are doing online. It is parents' responsibility to safeguard their children and keep them from causing, or being victims, of trouble online. It is easy for behavior to escalate more rapidly than in face to face behavior. As a school we are proactive and supportive of children and families in educating about this issue but, of course, it is ultimately parents' responsibilities to manage their children's behaviour.

DAY \ TIME	8:50am	9:15am	9:30am	10:15am	10:30am	11:30am	12:30pm	1:25pm	1:30pm	2:30pm	3:30pm
MONDAY	Assembly	Period 1				Period 2	Period 3			Period 4	Period 5
TUESDAY	Form Time	Period 1				Period 2	Period 3			Period 4	Period 5
WEDNESDAY	Form Time	Period 1				Period 2	Period 3			Period 4	Period 5
THURSDAY	Form Time	Period 1				Period 2	Period 3			Period 4	Period 5
FRIDAY	Form Time	Period 1				Period 2	Period 3			Period 4	Period 5

MORNING BREAK

LUNCH

REGISTRATION

During form time on a Friday is Literacy where each pupil must bring in a book to read.

PTA

The Trinity Association is a school based charity which supports its objectives by organising a number of events during the school year. They also raise funds to assist individual pupils and subject departments when necessary. The Trinity Association also arranges a number of social events throughout the school year to encourage parents/carers, pupils and teachers to feel part of a wider community.

Social events in the past have included:

- Quiz Night
- Food Tasting Evening
- Silent Auction
- Winter Fayre
- Fashion Show
- Christmas Market Trips
- Race Evenings
- Ladies Pamper Evening
- Year 7 Welcome Evening

Here are a few things purchased with the money raised from these events:

- Help towards the financing of school mini buses
- Silver Mass Ornaments and Vestments
- Lower School Curtains
- Sound Systems and TV's
- Drama Lighting
- Refurbishment and cover of the school grand piano
- Sports equipment
- Departmental resources

The Trinity Association is always looking for parents to become new members. Termly meetings are arranged. If you can't attend meetings feel free to email us your fund raising ideas to: trinityassociation@trinity.nottingham.sch.uk

For further information look on the school website.





THE PHOENIX FUND

The Phoenix Fund is a charity that was set up after a disastrous fire at The Trinity Catholic School in 1994. In the years since, parents and friends of the school have contributed as much or as little as they want by standing order. The money has been essential in helping us in our desire to keep school buildings as smart and as neat as possible.

If you are able to consider setting up a standing order or if you would like to make contributions it would be very much appreciated. Every little helps, no matter the size of the contribution.

As the Phoenix Fund is a charity, we are able to claim gift-aid on all donations to make each donation go that bit further.

Forms are available from the school office and are on the back of this article. There are two parts to the form. Please ensure to fill out all parts of the form and return to the Headteacher at The Trinity Catholic School.





STANDING ORDER AUTHORITY



To the Manager: _____ Bank
 Address: _____

 Post Code: _____

Please pay to the account of:
 THE PHOENIX FUND, sort code 23-84-83, account no: 26976052
 Allied Irish Bank, Byron House, Maid Marian Way, Nottingham, NG1 6HS

The sum of £ _____ on the _____ day of each month
 commencing on _____ and ending on _____
 From Account Name (please quote this reference) _____
 Sort Code _____ Account No _____
 Signature _____

THE PHOENIX FUND
 Registered Charity No 1046606

Use Gift Aid and you can make your donation worth more.
 Please treat as Gift Aid donations all qualifying gifts of money made

giftaid it today in the past 4 years in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

First Name _____ Surname _____
 Address _____
 _____ Post Code _____

**Please return the complete form to Headteacher at The Trinity Catholic School.
 Please notify us if you want to cancel this declaration, change your name or address, or no longer pay sufficient tax on your income and/or capital gains.**





0115 929 6252 (Kingsbury Site)

0115 929 6251 (Beechdale Site)



office@trinity.nottingham.sch.uk

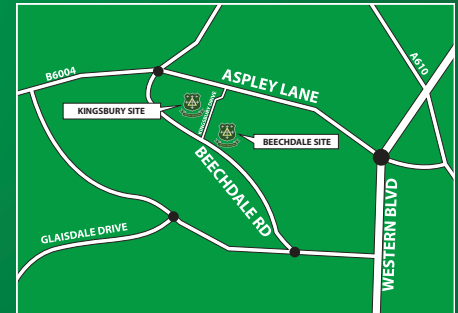


www.trinity.nottingham.sch.uk



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TO THE GLORY OF GOD